



## TOWN OF ELIZABETH

COMMUNITY DEVELOPMENT DEPARTMENT

**TO:** Planning Commission  
**FROM:** Pam Cherry, Community Development Director  
**DATE:** September 6, 2022  
**SUBJECT:** Staff Report

The Community Development Department is quite busy and have hired a new Community Development Administrative Assistant, Diana Hiatt. She has lived in the area for 36 years and has worked with Elbert County. She has previous Community Development Experience in Douglas County and has already proven to be a strong contributing member of the Community Development team.

Elizabeth West will be on the Planning Commission agenda for your second meeting this month, on September 20<sup>th</sup>. A resubmittal has been made and most issues have been satisfactorily addressed and resolved, there are a few remaining minor corrections.

The Trustees are reviewing land development code and building permit fees for possible revision.

The Trustees will be reviewing the Historic Preservation, Article XI on September 27<sup>th</sup>. The Town attorney requested revisions that have been made in the final version.

There will is a work session with the Trustees for code amendments scheduled on September 13<sup>th</sup> beginning at 5:00. The Historic Preservation code will also be discussed at this meeting. Planning Commission members are strongly encouraged to attend for a joint work session with the Trustees.